

The Peaceful Project Management™ Way to Maryland Small Business Certification

Looking to begin the process of small business certification in Maryland? We believe that preparation is the key to a peaceful journey. Here is short run-down of what you'll need to get started.

## **Core Business Documents**

- Business taxes
- · Payroll records
- Bank statements
  Business expenses
- Financial statements

## **Personal Documents**

- Personal taxes
- Retirement account details
- · home mortgage details

## Patience and Perseverance

The small business application process is thorough - that means that it can take a few weeks to hear back from them, and when you do they will most likely be requesting more information. You'll need a heaping amount of patience and perseverance to complete the process.





Don't have all of this at your fingertips? You will by the time we are finished. This is the perfect opportunity to organize your core business and personal documents.

OUR SERVICES Full Service preparation, packaging, and postsubmission support



Tools and templates for selfhelp



Small group coaching and mentoring sessions





www.PeacefulProjectManagement.com info@PeacefulProjectManagement.com 301.458-0031